

**MASCOUTAH PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**AUGUST 17, 2021**

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the Library on August 17, 2021 at 6:15 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Scot Erickson, Suzy Friederich, Kay Connolly and Merly Friedland; absent was Jordan Rehfeldt. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Additions to Agenda – None. Public Comments – None.

The Board welcomed its guest, Mr. Bill Foppe, from Foppe Insurance. Mr. Foppe spoke about the current insurance coverage for the library. The earthquake coverage was discussed in greater detail and how the Lloyds of London has established a participation rate by which to spread the risks among a much larger pool of insurance carriers. The Board is comfortable with our insurance coverage at this time. Furthermore, the Board is aware of the significant amount of the deductible in the earthquake insurance and considers it very important to include this contingency in its financial planning and setting up of reserves.

The minutes of the last Board meeting on May 18, 2021 were approved as written.  
(*Motion by Suzy, second by Roger*)

**Financial Report:** Frank presented the Balance Sheet as of July 31, 2021, the statements of income and expenses for the months of May, June & July, 2021 and the 3-month year-to-date period from May 1, 2021 to July 31, 2021. There are no areas of concern to report over the first quarter of this fiscal year. Building and maintenance expense was expected to be much larger than normal due to major renovations.

Frank mentioned that Certificates of Deposit will mature in January, 2022. The Board will be asked for suggestions on how to reinvest these at the September meeting.

It was noted that the Library's financial records have been audited by the City auditors in June. The audit went well and no issues were raised. The Board thanked Frank and Marian for keeping the books in great shape and for the satisfactory result of the audit.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. (*Motion by Wayne, second by Roger*)

**Committee Reports:** Personnel Committee – Nancy reported that the Committee met on August 12. It has established a timetable for the New Director Search process. It will get the Ad out shortly in the newspapers and other library-related publications.

**Director's Report:** Please refer to the Director's detailed written report for the August, 2021 Board Meeting covering library operations and activities since the last meeting and the Comparative Library Circulation Report for May/June/July, 2020 and May/June/July, 2021 .

**Director's Report – continued:**

The Director brought up other matters for Board information, discussion, and appropriate action:

A. Grant - Grants for ARPA monies have been submitted. The purpose is for re-spacing libraries. The library could use 8 small tables and chairs.

B. Juneteenth Holiday – Consistent with Federal observance of this day, the Board considered the closing of the library on June 19<sup>th</sup> of each year.

After discussion, the Board unanimously approved June 19<sup>th</sup> of each year, to be observed as Juneteenth Holiday, and authorized the closing of the library on said day, starting in 2022.  
*(Motion by Suzy, second by Kay)*

C. Per Capita Grant Requirements – In compliance with requirements, the Board will initiate a review of 4.0, Serving our Public, Standards for Illinois Public Libraries. Marian will be sending the reading materials to the Trustees.

**Old Business:** COVID-19 Updates and Library Issues – Please refer to the Director's written report for the August, 2021 meeting. There has been easing up of restrictions based on Covid-19 developments. Meeting room has been made available to small groups with 10 or less people. We will continue to make adjustments as Covid-19 situation dictates.

**New Business:** A. Library Friends Group finances - Marian presented a Resolution covering the handling and administration of the Library Friends Group finances.

After discussion, the Board unanimously approved the foregoing stated Resolution, as presented, in its entirety. *(Motion by Roger, second by Suzy)*

B. Resolution for Alice G. Rieder Fund Policy – Marian presented a proposed Alice G. Rieder Fund Policy regarding the use of monies in this Fund.

After discussion, the Board unanimously approved the foregoing stated Policy, as presented, in its entirety. *(Motion by Frank, Second by Kay)*

C. Cards for Kids – The State Library has issued the rules on the Cards for Kids Act. The affected libraries are just beginning to study these rules and the complexities involved in the implementation thereof. There are many issues to be addressed, which appear to be burdensome and cause undue hardships on many libraries. There will be an important meeting on August 18 at the state library level. In the meantime, we will follow the results of this and future meetings so that the Mascoutah Public Library can make a sound decision on how to implement this Act.

D. Pre-School Program at High School Auditorium – The library would like to be a sponsor for this program. Marian will pursue this matter with the proper school personnel.

**Adjournment:** There being no further business, President Nancy declared the meeting adjourned at 8:04 p.m. The next Board Meeting will be on September 21, 2021 at 6:15 p.m.

Merly T. Friedland, Secretary





