

**MASCOUTAH PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**MAY 21, 2019**

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on May 21, 2019 at 7:00 p.m.

Trustees present were Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Jordan Rehfeldt, Bethany McQuiston and Merly Friedland; absent were Nancy Larson and Kay Connolly. Also present was Library Director Marian Albers.

Vice President Roger Grodeon presided and Merly Friedland recorded the minutes.

The resignation of John Zerjal was added to the Agenda. Marian read a letter by John, giving notice of his resignation from the library, effective as of July 1, 2019. It is with great thanks and appreciation for John's outstanding service to the library that the Board accepted the resignation.

*(Motion by Suzy, second by Wayne)*

No public comments were heard or submitted.

The minutes of the last board meeting on March 19, 2019 were approved as written.

*(Motion by Suzy, second by Frank)*

**Financial Report:** Frank presented the Balance Sheet as of April 30, 2019, the statements of income and expenses for the months of March & April, 2019 and the fiscal year from May 1, 2018 to April 30, 2019. Frank commented on the operations during the fiscal year ending April 30, 2019 and the cash position of the library. Actual revenues during the year were \$414,109 versus budget of \$383,090 – or \$31,019 (8.1%) above projection. Increases in revenue were attributed to higher receipts of corporate taxes, levies, grants and donations. Grants and Donations were over projections by \$11,766 and \$10,361, respectively. Actual expenses were \$374,155 versus budget of \$382,590 – or \$8,435 (2.2%) under budget. The fiscal year ended positively with a net operating surplus of \$39,954. The library continues to look for ways to save and control costs while delivering high quality service and maintaining a sound cash position to meet its goals and future needs.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit.

*(Motion by Suzy, second by Wayne)*

**Committee Reports:** None

**Director's Report:** Please refer to the Director's written report for the May 21, 2019 Board Meeting relating to operations and activities since the last meeting and the comparative Library Circulation Report for March & April, 2018 versus March & April, 2019.

The Director brought up other matters for discussion, information and appropriate action. Thereupon, on motions duly made and seconded, the Board unanimously approved the following actions:

- A. Adoption of the FY2019-2020 Board Meeting Schedule.  
*(Motion by Frank, second by Jordan)*
- B. Library's Non-Resident Participation Fee for FY2019-2020, at a rate of \$125 per year.  
*(Motion by Wayne, second by Roger)*

**Director's Report - continued:**

- C. Enrollment and attendance of Deanna at the 2019 Association of Small and Rural Libraries Conference in Burlington, Vermont and approval, by unanimous vote, to spend up to \$1,500 for this purpose.  
*(Motion by Roger, second by Frank)*
- D. Closing of the library at 3:00 p.m. on August 3rd for the Homecoming Parade.  
*(Motion by Wayne, second by Roger)*
- E. Exemption of Library Staff Sue Press from paying the Non-Resident fees.  
*(Motion by Frank, second by Bethany)*

**Old Business:** None

**New Business:** A. Emergency Manual Update – The subject of power outage was brought up. Should this situation arise, it will be dealt with appropriately at the discretion of the Director and Staff.

B. Disposal of Old Laptop – The Board unanimously approved the sale of this equipment for \$50.  
*(Motion by Suzy, second by Frank)*

C. Election of Officers – The Board unanimously re-elected, by acclamation, the following named officers to serve during FY 2019-2020:  
*(Motion by Wayne, second by Jordan)*

President	Nancy Larson
Vice President	Roger Grodeon
Secretary	Merly Friedland
Treasurer	Frank Bandre

D. Library Standing Committee Appointments – Appointments pending. President Nancy Larson will appoint members to serve during FY 2019-2020.

E. Subscription – Mr. Todd Rehklaun donated a one-year subscription to the Smithsonian Air and Space Magazine.

F. Staff vacancy – Marian informed the Board that eight (8) applications were received to fill John Zerjal's position. Marian will start interviewing soon.

**Adjournment:** There being no further business, Vice President Roger declared the meeting adjourned at 7:20 p.m. The next Board Meeting will be on August 20, 2019 at 7:00 p.m.

Merly Friedland  
Secretary