

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
AUGUST 20, 2013

The Trustees of the Mascoutah Public Library held its regular meeting at the library on August 20, 2013 at 7:00 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Linda Tribout, Anne Schorr, and Merly Friedland; absent were Suzy Friederich and Jordan Kneschke . Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes. There were no additions to the agenda and no public comments were heard or submitted.

The minutes of the board meeting held on May 21, 2013 were approved as written.

Financial Report: Frank presented the Balance Sheet as of June 30, 2013 and the statements of income and expenses for the months of May & June, 2013 and the year-to-date period from May 1, 2013 to June 30, 2013. Frank made additional comments regarding the recent fiscal year ending April 30. The surplus for the year was attributed to the roof grant, increases in per capita grant, donations and memorials. Also, various expenses were below budget. We will continue to identify projects, improvements and acquisitions that may be funded with some of the accumulated surplus.

Upon a motion by Anne, seconded by Wayne, the Board unanimously approved the above financial reports and ordered that the same be filed for audit.

Frank then informed the Board about the new fee schedule at Regions Bank and how this would affect the library's accounts with them. The new fees appeared to be prohibitive and that consideration was given to transferring the accounts to another local bank, where terms are more favorable.

Upon a motion by Roger, seconded by Anne, the Board unanimously authorized Frank to look into the possibility of switching our accounts to another bank, after making a comparison of the fees charged by the local banks.

Director's Report: Please refer to the Director's written report for August 2013 Board Meeting, with comments and updates on: 1) Library class computers 2) Children's room furniture 3) Library happenings 4) Director events and meetings, and 5) Meeting and study room use.

The Director brought up other matters for discussion, information and appropriate action. Thereupon, the Board took the following actions:

- 1) Unanimously approved, by voice vote, the expenditure of \$12,000 for the purchase of laptops for computer lab, laptops for staff and new patron computers.
(Motion by Linda, second by Frank)

Director's Report – continued:

- 2) Unanimously approved, by voice vote, the expenditure of \$650, plus shipping costs, for the purchase of new table and chairs for the Children's Room.
(Motion by Wayne, second by Anne)
- 3) Unanimously approved the goals to promote library services, marketing strategies and other related efforts, in compliance with Per Capita requirement for 2014.
(Motion by Linda, second by Wayne)

Old Business - Closed Session : Pursuant to 2(c)11 of the Illinois Library Rules & Laws Manual, Nancy made a motion, Frank seconded , and the Board approved to go into a closed session at 7:51 p.m. to discuss matters relative to the Personal Property Replacement Tax. Trustees in attendance at the open meeting participated.

On a motion by Frank, seconded by Roger, the Board approved the adjournment of the closed session at 8:32 p.m. and the return to open public meeting immediately thereafter.

New Business: Marian informed the Board of changes in Staff duties and assignments. These were aimed at achieving maximum operating efficiency while adjusting to the new methods of managing and delivering library services.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 8:40 p.m. The next Board Meeting will be on September 17, 2013 at 7:00 p.m.

Merly T. Friedland
Secretary