

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 19, 2023

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the Library on September 19, 2023 at 6:15 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Wayne Wilhelm, Scot Erickson, Jordan Rehfeldt, Kay Connolly and Merly Friedland. Absent were Frank Bandre and Suzy Friederich. Also present was Library Director Joel Pikora.

Others present were Jerry Daugherty and Casey Hoercher, members of the Decennial Committee on Local Government Efficiency.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Additions to Agenda – None. Public Comments – None.

Upon a motion by Kay, seconded by Roger, the Board approved the suspension of the Board meeting at 6:20 p.m.

Upon a motion by Jordan, seconded by Wayne, the Board approved the resumption of the Board Meeting at 6:36 p.m.

The minutes of the last Board meeting on August 15, 2023 were approved as written.
(Motion by Jordan, second by Scot)

The minutes of the Decennial Committee meeting on August 15, 2023 were approved as written.
(Motion by Roger, second by Wayne)

The minutes of the Closed Meetings on November 22, 2021 and May 15, 2022 were reviewed and approved. *(Motion by Wayne, second by Scot)*

Financial Report: Joel presented the Balance Sheet as of August 31, 2023, the statements of income and expenses for the month of August, 2023 and the 4-month year-to-date period from May 1, 2023 to August 31, 2023. Total income was \$250,489, representing 49.8% of budget. We have received \$183,761 in tax monies from the County, representing 46.5% of projection. Expenses were \$202,994, representing 40.4% of budget. We are spending a little more due to utilization of grant funds. There are no areas of concern to report at this time. Cash position remains strong and temporary investments are earning higher interest rates.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. *(Motion by Roger, second by Scot)*

Building Committee Report: The Committee (Wayne, Suzy, Scot & Joel) met on September 13, 2023 to address ongoing maintenance issues, including service on front doors as hinges are wearing out.

Policy Committee Report: The Committee (Wayne, Jordan, Kay & Joel) met on September 13, 2023 to continue its work on updating the Policy Manual. Joel presented the latest Policy Draft covering Ethics Policy.

After review and discussion, the Board unanimously approved the said Policy Draft, as presented and recommended by the Policy Committee. (*Motion by Wayne, second by Kay*)

Director's Report: Please refer to the Director's detailed written report for the September, 2023 Board Meeting covering library operations, programming attendance and other activities since the last meeting, the Comparative Library Circulation Report for August, 2022 and August, 2023 and Non-Resident Registrations.

Joel announced that we have been selected to receive \$2,000 unrestricted grant through the Ameren's Love Your Library Program! He is figuring out how best to spend the money.

Taylor Buchanan, our social work practicum student through SIUE, has started work at the library on Fridays through the Spring.

Old Business: A) Biblio+ Subscription – library is not interested at this time.

B) Continued discussions relating to Windows 11 Upgrade and received computer quotes for Circulation Desk and Patron Use.

New Business: A) As considered at previous meetings, *the Board approved, by unanimous voice votes*, the following expenditures:

The amount of \$5,697.04 to Lazerware for computer updates, to be charged to Reserve Funds. (*Motion by Wayne, second by Scot*)

The amount of \$1,134.69 to Kohnen Airconditioning and Heating, Inc. for HVAC labor and materials. (*Motion by Jordan, second by Scot*)

The amount of \$2,542.30 to Lazerware for Lenovo ThinkPad E15 G2 15.6" Notebook and accessories. (*Motion by Wayne, second by Jordan*)

B) 2023 Illinois Standards Reviews – The Board reviewed and discussed in detail Chapters 5, 6, 7 and 8 covering Building Infrastructure and Maintenance, Safety Checklist, Collection Management and System Member Responsibilities and Resource Sharing, respectively.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 7:12 p.m. The next Board Meeting will be at the library on November 21, 2023 at 6:15 p.m.

Merly T. Friedland, Secretary