

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 20, 2011

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on September 20, 2011 at 7:00 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Judy Dietz, Linda Tribout, Anne Schorr and Merly Friedland; absent was Suzy Friederich. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

No public comments were heard or submitted, and there were no additions to the agenda. The minutes of the last Board meeting held on August 16, 2011 were approved as written.

Financial Report: Frank presented the Balance Sheet as of August 31, 2011 and the Statements of Income & Expenses for the month of August, 2011 and the four-month period from May 1, 2011 to August 31, 2011. As of the end of August, we have received approximately 2.5% of tax monies. Two tax checks came in since September 1ST. There are no unusual items and major expenditures to report at this time.

Frank and Marian led a discussion on the 50-million Construction Grant, which the library intends to apply for in conjunction with its future building repairs and maintenance needs. After an assessment of these needs, it was determined by the Board that roof replacement is of top priority and would call for a significant cash outlay, estimated to be in the \$90,000-\$120,000 range. The library's application for the grant will be made based on this top priority. The State is currently working on the rules for this grant and is expected to entertain applications in June or July, 2012.

Upon a motion by Linda, seconded by Roger, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Policy Committee: As per request of the Director, the Committee will be working on a "Equipment Loan Policy" to apply to the loaning of various equipment & other materials that the library has received and expects to receive in the future under the Business Grant. The grant pertains to starting a business, workplace safety and other related information.

Director's Report: Please refer to the Director's written report for August, 2011, with details on circulation statistics, interlibrary loans, other resources, and non-resident registrations. The report included comments and updates on: 1) Business Grant 2) State Library Committee Appointments 3) Homecoming Parade 4) RTC Computers 5) Director's/Staff meetings and events, and 6) Meeting and Study Room Use.

Director's Report-Continued:

The Director brought up other comments for Board information and appropriate action:

- 1) Circulation statistics are very good and well ahead of August, 2010 figures. There is tremendous increase in OverDrive checkouts. There are now 23 libraries participating in this program.
- 2) RTC Computers – Marian advises, that due to the dissolution of the Shawnee Library System, the 10 computers that were used for training by Shawnee have now become the property of the Mascoutah Public Library. After finding out from Lazerware the status and usefulness of these computers, Marian concludes there is no reason for the library to hang on to these computers.

Marian then recommended, and the Board agreed by unanimous consent, that the computers and the wooden boxes that hold them be disposed of by the director as follows: A) The computers will be donated or given away free, and B) The wooden boxes will be sold at \$100 each.

Unfinished Business: None

New Business: 1) Court Date – On September 21, the court will hear the library's case to recover amount owed by patron for lost library items. Marian plans to attend.

2) Coop Students – Marian is conducting interviews of students interested in working at the library.

3) Thank You letters received from : a) Mascoutah School District for the library's continuing support and help with the recent dedication of the new school building, and b) Mascoutah Township for participating in the School Supplies collection.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 7:52 p.m. The next Board Meeting will be held on November 15, 2011.

Merly T. Friedland
Secretary