

**MASCOUTAH PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**AUGUST 16, 2022**

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the Library on August 16, 2022 at 6:15 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Scot Erickson, Suzy Friederich and Merly Friedland; absent were Wayne Wilhelm, Jordan Rehfeldt and Kay Connolly. Also present was Library Director Joel Pikora.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Additions to Agenda – None. Public Comments – None.

The minutes of the last Board meeting on May 17, 2022 were approved as written.  
*(Motion by Frank, second by Roger)*

**Financial Report:** Frank presented the Balance Sheet as of July 31, 2022, the statements of income and expenses for the months of May, June & July, 2022 and the 3-month year-to-date period from May 1, 2022 to July 31, 2022. There are no areas of concern to report over the first quarter of this fiscal year. We expect to receive the bulk of tax monies after St. Clair County has collected the second payment on property taxes due in September. Electricity was quite high due to hot weather. Repairs and maintenance expense was expected to be on the high side due to numerous building improvements and renovations.

Joel reported that there was a fraudulent charge to our bank account in the amount of \$1,101.03. The bank is working on this issue and we should be able to recover the full amount.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. *(Motion by Wayne, second by Roger)*

**Policy Committee Report:** The Committee (Wayne, Jordan, Kay & Joel) met on June 28 & July 18, 2022 to continue its work on updating the Policy Manual in both content and format. Substantial progress has been achieved by the Committee. Joel presented the latest Policy Drafts and will continue to do so until the Committee completes this project.

After review and discussion, the Board unanimously approved the Policy Drafts, as presented and recommended by the Policy Committee. *(Motion by Roger, second by Scot)*

**Building Committee Report:** The Committee (Wayne, Suzy, Scot & Joel) met on May 31, 2022 to consider amendments to previously approved building and maintenance projects. drew positive comments from patrons and great reception from the community.

**Director's Report:** Please refer to the Director's detailed written report for the August, 2022 Board Meeting covering library operations, programming attendance and other activities since the last meeting, the Comparative Library Circulation Report for May/June/July, 2021 and May/June/July, 2022 and Non-Resident Registrations.

The Director updated the Board on the following matters: A) Joel's very positive experience at the Director's University in Springfield from June 6-10. B) Success of our summer reading programs, which drew positive comments from patrons and enthusiastic reception from the community.

**Director's Report – continued:**

C) Completion of work on the irrigation system, with the benefit of no longer having to pay sewage rates for water passing through our irrigation system. D) Library's enrollment in HR Source, a consulting and legal agency specializing in human resource and employment law. This will be helpful in our review of our personnel policies. E) Joel and Ivy to attend the Association of Rural and Small Libraries annual conference in Chattanooga from September 14-17 and Joel to attend ILA annual conference in Chicago from October 18-20.

Following the Director's Report, the Board approved by unanimous voice vote the amount of up to \$2,000 to cover expenses for attending the above stated ARSL and ILA annual conferences.

*(Motion by Frank, second by Suzy)*

**Old Business:** A) Public Health Update - CDC has updated the guidelines, which do not impact us. Monkeypox was observed in St. Clair County. We will be proactive in dealing with any negative trends. Library policy covers any affected staff. B) Water Pooling at Rear Doors - Quote from Helitech to be acted upon at the September meeting.

**New Business:** A) Election of Board Officers and Appointment of Committee Members

The Board unanimously re-elected, by acclamation, the following named officers to serve during FY 2022-2023 and until their successors are elected and qualified: *(Motion by Frank, second by Scot)*

President-Nancy Larson

Vice President- Roger Grodeon

Secretary- Merly Friedland

Treasurer-Frank Bandre

President Nancy Larson appointed the following named members to the Library Standing Committees to serve during FY2022-2023:

Building & Grounds: Wayne Wilhelm (Chairman) Suzy Friederich, Scot Erickson, Joel Pikora

Finance: Frank Bandre (Chairman) Merly Friedland, Roger Grodeon, Joel Pikora

Policy: Wayne Wilhelm (Chairman) Jordan Rehfeldt, Kay Connolly, Joel Pikora

Personnel: Nancy Larson (Chairman) Roger Grodeon, Kay Connolly, Joel Pikora

B) Standards for Illinois Public Libraries Review – Joel stated that we are going to start the review in sections at the September meeting and that he will be sending the reading materials to the Trustees.

C) Illinois Libraries Present Intergovernmental Agreement – Following a review of this document, the Board approved by unanimous vote the acceptance and execution of this Agreement by the Library Director. *(Motion by Roger, second by Scott)*

D) Replacement of Security Cameras- Following discussion, the Board approved by unanimous voice vote the amount of up to \$4,000 for this purpose. *(Motion by Suzy, second by Roger)*

E) 1. Drinking fountain, and 2) Automatic Flush Toilets - tabled, will be brought up at the next meeting.

**Adjournment:** There being no further business, President Nancy declared the meeting adjourned at 7:56 p.m. The next Board meeting will be held on September 20, 2022 at 6:15p.m.