

**MASCOUTAH PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**AUGUST 20, 2019**

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on August 20, 2019 at 7:00 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Bethany McQuiston and Merly Friedland; absent were Jordan Rehfeldt and Kay Connolly. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

There were no additions to the agenda. No public comments were heard or submitted.

The minutes of the last board meeting held on May 21, 2019 were approved as written.  
*(Motion by Wayne, second by Frank)*

**Financial Report:** Frank presented the Balance Sheet as of July 31, 2019, the statements of income and expenses for the months of May, June & July, 2019 and the 3-month year-to-date period from May 1, 2019 to July 31, 2019. Frank reported that we have received \$175,696 in property taxes, representing 54% of budget. We expect to receive two more payments shortly. We are waiting to hear about the status of the per capita grant and hoping to get 100% of budget. There are no extraordinary expenses to report at this time.

Frank reported that the new investment in CDs with Citizens Community Bank are now generating higher interest income. Accounting entries will be adjusted to reflect accurately the interest income on the CDs in the Income and Expense Statements. Frank also suggested that maturing CDs be reinvested in the Illinois Fund. We can go in and out of this Fund without incurring penalties for early withdrawals. The Board will consider giving the Finance Committee authority to make said reinvestments in Illinois Fund.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. *(Motion by Suzy, second by Roger)*

**Committee Reports:** None

**Director's Report:** Please refer to the Director's detailed written report for the August, 2019 Board Meeting covering library operations and activities since the last meeting and the Comparative Library Circulation Report for May/June/July, 2018 and May/June/July, 2019 .

The Director brought up other matters for Board information, discussion, and appropriate action:

- A. Power Washing of Library Building – Marian reported that the exterior of library building has mold, dirt and stains and asked the Board to consider power washing of the building and thus prevent further deterioration of the appearance of the building. There is no recollection that the building has ever been washed. Marian has started looking into possible local providers of this service, with good references. She called local providers, but none of them returned her calls. Outside of Mascoutah, she made contact with Ward's Power Washing from Mount Vernon. Ward submitted a bid for \$1,400.

**Director's Report - continued:**

Following discussion of this matter, the Board decided to give it further consideration at the September Board Meeting. The Board also made a physical inspection of the building to better assess the need for power washing.

B. Book Sale – The event is scheduled for September 20, 21, & 23, 2019.

**Old Business:** None

**New Business:** 1. President Nancy Larson appointed the following named members to the Library Standing Committees, to serve during FY 2019-2020:

Building & Grounds: Wayne Wilhelm (Chairman) Suzy Frederich, Bethany McQuiston, Marian Albers

Finance: Frank Bandre (Chairman) Merly Friedland, Roger Grodeon, Marian Albers

Policy: Wayne Wilhelm (Chairman) Jordan Rehfeldt, Kay Connolly, Marian Albers

Personnel: Nancy Larson (Chairman) Roger Grodeon, Kay Connolly, Marian Albers

2. Patron Issues – Marian informed the Board of a recent incident with a patron. The matter was brought to the attention of the Mascoutah Police.

3. Correspondence received and noted: A) Mrs. Patricia Schroeder – cash gift in memory of Mrs. Flora Lill, one of the founders of the Mascoutah Public Library, and in commemoration of the library's 90<sup>TH</sup> Birthday. B) Thank You Cards and Letters for various helpful, supportive, charitable and pleasing activities conducted by the Library – from the Mascoutah Historical Society, Mascoutah Township, Julie, Diana Mari Torimino, Susan Press.

**Adjournment:** There being no further business, President Nancy declared the meeting adjourned at 7:45 p.m. The next Board Meeting will be on September 17, 2019 at 7:00 p.m.

Merly T. Friedland  
Secretary