

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 16, 2014

The Trustees of the Mascoutah Public Library held its regular meeting at the library on September 16, 2014 at 7:00 p.m.

Trustees present and constituting a quorum were Nancy Larson, Roger Grodeon, Suzy Friederich, Linda Tribout and Merly Friedland; absent were Frank Bandre, Wayne Wilhelm, Anne Schorr and Jordan Kneschke. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes. There were no additions to the agenda. No public comments were heard or submitted.

The minutes of the last board meeting held on August 19, 2014 were approved as written.

Financial Report: Marian presented the Balance Sheet as of August 31, 2014, and the statements of income and expenses for the month of August, 2014 and the year-to date period from May 1, 2014 to August 31, 2014. Marian explained that those expenses that are either over or under budget reflect the re-allocation of some amounts from one category of expense to another. The transferring of funds from Regions Bank to Citizens Community Bank has been completed. The funds at Regions Bank now consist of the Fuller Endowment Fund, Alice Rieder Memorial Fund and Memorials-Equipment Fund.

Upon a motion by Roger, seconded by Linda, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Director's Report: Please refer to the Director's written report for the September, 2014 Board Meeting and the Comparative Library Circulation Report for August, 2013 and August, 2014. Due to problems during the process of transferring records to Polaris, the new circulation database, the total circulation shown on the report may have been affected. Efforts are ongoing to eliminate the bugs in the system.

The Director brought up other matters to the Board for information, discussion, and appropriate action:

1. Per Capita requirements – In compliance with the Illinois Public Library Per Capita and Equalization Aid Grants requirements for FY2015, Linda and Marian attended The Edge Initiative meeting in Edwardsville, IL on August 21. Linda reported that the meeting was very informative. Our library scored 684 of 1,000. It was noted that many of the questions asked were not applicable to our library.
2. Old Building Letters – Marian informed the Board that we are ready to dispose of the old building letters. Several ways of handling this were considered. *Upon a motion by Roger, seconded by Suzy, the Board unanimously approved the recycling of these Letters.*

Director's Report-continued:

3. Marian reported on the cleaning situation at the library. To do a more thorough cleaning, she felt that additional help was appropriate at this time. Donna Arnold was hired to work 4 hours in the morning, once a week.

Old Business: Marian reported on the status of the remodeling projects. Everything is proceeding smoothly toward completion.

New Business: Marian introduced Tori Amburn, a new staff member, to the Board.

Adjournment: There being no further business, President Larson declared the meeting adjourned at 7:40 p.m. The next Board Meeting will be on November 18, 2014 at 7:00 p.m.

Merly T. Friedland
Secretary