

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 19, 2024

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on November 19, 2024 at 6:15 p.m.

Trustees present and constituting a quorum were Nancy Larson, Roger Grodeon, Frank Bandre, Suzy Friederich, Kay Connolly and Merly Friedland; absent were Wayne Wilhelm, Scot Erickson and Jordan Rehfeldt. Also attending, on behalf of Director Joel Pikora, was Ivy Cowen.

President Nancy Larson presided, and Merly Friedland recorded the minutes.

Additions to Agenda: 1) Staff Christmas gifts 2) Notary Public service

Public Comments - None.

The minutes of the last Board meeting on September 17, 2024 were approved as written.
(Motion by Frank, second by Roger)

Financial Report: Frank presented the Balance Sheet as of October 31, 2024, the statements of income and expenses for the months of September and October, 2024 and the 6-month year-to-date period from May 1, 2024 to October 31, 2024. Frank commented on the financial operations during the first half of the fiscal year. There are no extraordinary items to report at this time. Below is a year-to-date summary of operations:

<u>Account</u>	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>
Property Taxes	\$352,716	\$413,000	85.4%
Other Taxes & Levies	105,629	89,000	118.7%
General Revenue, Other Income	<u>31,123</u>	<u>61,849</u>	50.3%
TOTAL INCOME	489,468	563,849	86.8%
TOTAL EXPENSES	<u>(345,328)</u>	<u>(565,006)</u>	(61.1%)
NET INCOME	<u>144,140</u>		
CASH POSITION & INVESTMENTS		<u>634,750</u>	

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. *(Motion by Kay, second by Suzy)*

Finance Committee Report: On behalf of the Committee, Frank presented and recommended, for Board approval, the following rates to levy for FY 2025-2026, based on an estimated EAV of \$185,222,234.

Finance Committee Report- continued:

Corporate Tax Fund	0.23161	\$429,000	Building/Maint.	0.01296	\$24,000
IMRF	0.01187	\$ 22,000	Medicare	0.00161	\$ 3,000Social
Security	0.00647	\$ 12,000	Insurance/Tort	0.00809	\$15,000
TOTAL	0.27261	\$505,000			

Upon a motion duly made and seconded, the Board approved, by unanimous voice vote, the recommendation of the Finance Committee to set the FY 2025-2026 levy at the above stated rates. *(Motion by Roger, second by Kay)*

Director’s Report: Please refer to the Director’s detailed written report for the November, 2024 Board Meeting covering library operations, programs and activities since the last meeting and the Comparative Library Circulation Report for September/October, 2023 and September/October, 2024.

There was an assessment of the various events held in October with very positive results and good attendance. We observed a rise in both visitors and patrons participating.

The Director gave updates on the PNG FY25 Grant, “Welcome Baby!” Bag Project and Trinity Services Volunteering.

LeeAnn Funk, who has been serving as supervisor for our social work practicum students, gave notice of resignation from this position at the end of the current Spring Semester due to health concerns. We are currently trying to find a volunteer to assume LeeAnn’s role.

Old Business: Two items of business were tabled for further discussion: A) Outreach Guidelines, and (B) Student Card Program coverage for Home School and Holy Childhood Students.

New Business: A) Illinois Standards Reviews – The Board did a detailed review and discussion of Chapters 10-13 of STANDARDS FOR ILLINOIS PUBLIC LIBRARIES. Topics covered were (10) Programming Checklist, (11) Youth/Young Adult Services Checklist (12) Technology Checklist and (13) Marketing, Promotion, and Collaboration Checklist.

B) Review of FGM Architects Sketches for Potential Remodel – The Board referred this matter to the Building Committee.

C) E-Rate FY25 Bid Review – The Board approved, by unanimous voice vote, to accept a bid of \$350 per month for 36 months. *(Motion by Kay, second by Frank)*

D) Facility Sight Quote – The Board approved, by unanimous voice vote, the amount of up to \$1,500 for front door, plus one year monitor. *(Motion by Roger, second by Frank)*

E) Christmas Gifts – The Board unanimously approved the amount of up to \$900 for Staff Christmas gifts. *(Motion by Frank, second by Kay)*

F) The Director will look into the possibility of making available Notary Public service at the library.

Adjournment: With best wishes for a Merry Christmas and Happy New Year, President Nancy declared the meeting adjourned at 7:58 p.m. The next Board Meeting will be on January 21, 2025 at 6:15 p.m at the library.



Merly T. Friedland
Secretary