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MASCOUTAH PUBLIC LIBRARY  
MEETING OF THE BOARD OF TRUSTEES  
MARCH 20, 2018

The Trustees of the Mascoutah Public Library held its regular meeting at the library on March 20, 2018 at 7:00 pm.

Trustees present were Nancy Larson, Frank Bandre, Suzy Friederich, Wayne Wilhelm, Jordan Rehfeldt, Anne Schorr, and Kay Connolly; absent were Roger Grodeon and Merly Friedland. Also present was Library Director Marian Albers.

President Nancy Larson presided and Kay Connolly recorded the minutes. No public comments were heard or submitted.

Additions to the agenda included action by the personnel committee and under new business, action to be taken on an animal display cabinet.

The minutes of the board meeting held on January 16, 2018 were approved with corrections.

Financial Report: Frank presented the Balance Sheet as of Feb. 28, 2018, the statements of income and expenses for the months of January and February, 2018 and the year-to-date period from May 1, 2017 through February 28, 2018. We should be receiving a check of approximately \$10,000 from the county for back taxes in June. Spending is well under budget, at approx. 78%.

Upon a motion by Anne, seconded by Jordan, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Personal Committee Report: On behalf of the Personnel Committee, Marian presented and recommended for Board approval, the Salary Schedule with levels indicated as well as the Salary Schedule for 2017-2018 with Salary Adjustments for 2018-2019 and easy to see salary increases. The recommendations are within the allotted budget.

The recommendation carried unanimously by oral vote.

Director's Report: Please refer to the Director's written report for the March 20, 2018 Board Meeting. The Director brought up these other matters for Board information, discussion and appropriate action: (One correction was made: Jordan Rehfeldt attended the IL Library Association Legislative breakfast on Feb. 23, 2018, not Kay Connolly).

1. Automatic Door Maintenance contract: Upon a motion by Frank, and seconded by Anne, the Board unanimously approved the Stanley Access Technologies Service Agreement, contingent upon whether the contract would still be effective if protective film (possibly to be donated) would be applied.
  2. The Board agreed to consider applying armor window film to the doors and surrounding glass for added security if it would be donated. Suzy will check on this possible donation and whether it would be installed at no charge. If not, possibly it would be covered by the Friends of the Library.
  3. The Book Sale is this week-end, March 24, 2018.
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Old Business:

A. Debit/credit card transactions, e-pay, Square, Paypal: The Board is not ready to make a decision on these other forms of payment of fees. More research needs to be done on the fees for these transactions.

B. Parking lot and Building Lights: The city manager stated that TIF 2B cannot be used for parking lot lights. IMEA offers grants so Marian will talk to the city manager. She was told that the application would need to be submitted in May. There was a suggestion to upgrade the existing lights to LED, so the grant may be requested to possibly change to LED lighting and add another flood light. This decision will be placed on hold until after the grant is submitted.

New Business: 1) There was discussion about replacing the rooftop heating units. A bid for a 14 SEER more efficient unit was submitted by Kohnen. It was discussed to consider buying 2 units at the current bid price, and replace one this year, and the other next year. Marian will inquire about this and will ask for a written contract to replace both units. She will report at next month's meeting. 2) There was discussion about purchasing a display cabinet for stuffed birds that would be donated by local citizens. This decision will be tabled indefinitely as it is not in the current library plan to commit money for this type of display. 3) Marian reported that she had gone to a meeting at City Hall regarding TIF-3, which hasn't generated money yet because the businesses aren't paying taxes yet. Impact fees will come March/April. 4) There is an activity planned at the library for every day during spring break. 5) We bade a fond farewell to Anne Schorr and expressed our appreciation for her 9 years of service to the library. We wish her well in her retirement.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 8:00 pm. The next regular Board Meeting will be on May 15, 2018 at 7:00 pm.

Kay Connolly  
Acting Secretary

Find

Replace

Replace

Done

Text

Paragraph Styles

Body\*

Font

Times New Roman

Bold

Character Styles

None

Alignment

Spacing

Lines

Before Paragraph

MASCOUTAH PUBLIC LIBRARY

After Paragraph

Indents

First

Left

Right

Bullets & Lists

None

Shrink text to fit

