

**MASCOUTAH PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SEPTEMBER 17, 2013**

The Trustees of the Mascoutah Public Library held its regular meeting at the library on September 17, 2013 at 7:00 p.m.

All of the Trustees were present, namely: Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, Jordan Kneschke and Merly Friedland. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes. The matter of carpet cleaning was added to the agenda. No public comments were heard or submitted.

The minutes of the board meeting held on August 20, 2013 were approved as written.

**Financial Report:** Frank presented the Balance Sheet as of August 31, 2013 and the statements of income and expenses for the months of July & August, 2013 and the year-to-date period from May 1, 2013 to August 31, 2013. There were no activities of unusual nature to report at this time. Monies are coming in at a good pace and it is too soon to talk about bottom line at this point of the fiscal year.

Frank then reported that he had checked on the fee structures of the local banks. After making a fee comparison, he made a recommendation for the Library to transfer its accounts to Citizens Community Bank.

Following review and discussion of the Treasurer's Report, the Board took these actions:

*Upon a motion by Anne, seconded by Wayne, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.*

*Upon a motion by Roger, seconded by Linda, the Board authorized the transfer of the Library's accounts to Citizens Community Bank and unanimously approved the following form of Secretary's Certificate and adopted all resolutions therein as resolutions of this Board:*

**SECRETARY'S CERTIFICATE**

I, Merly T. Friedland, the duly elected and acting Secretary of the Board of Trustees of the Mascoutah Public Library (hereinafter called "Library") hereby certify to Citizens Community Bank (hereinafter called "Bank") that the following is a true and correct copy of the resolutions adopted by unanimous vote of the Board of Trustees of said Library at a meeting duly called and held, on September 17, 2013 and that the following described resolutions are now in full force and effect.

1. DEPOSITORY AND WITHDRAWAL AUTHORIZATION

RESOLVED, that the said Bank be designated as a depository of this Library and that funds of this Library may be deposited and/or withdrawn by any one of the officers serving the positions of President and Treasurer.

## 2. SIGNING AUTHORIZATION

RESOLVED, that any one of the following officers, currently serving the above stated positions, shall have depository and withdrawal authorization and signing authorization over the Library's account(s) with the Bank.

Nancy R. Larson  
Frank L. Bandre

President  
Treasurer

## 3. NOTIFICATION TO BANK

RESOLVED, that the proper officers of this Library are hereby directed to provide Citizens Community Bank an originally signed copy of this Certificate as a means of advising the Bank of these authorizations.

Dated this 18<sup>th</sup> day of September, 2013.

Merly T. Friedland, Secretary

**Director's Report:** Please refer to the Director's written report for September 2013 Board Meeting, with comments and updates on: 1) Carpet cleaning 2) Illinois State Library Appointments 3) Library computers 4) Children's room furniture 5) Library happenings 6) Director events and meetings, and 7) Meeting room use.

The Director brought up other matters for discussion, information and appropriate action. Thereupon, the Board took the following actions:

- 1) Per Capita requirement for 2014 – The Board had discussions about Outreach involvement whereby various ideas and suggestions for reaching out to unserved portions of the community were brought up. The library will strive to identify certain needs and services that it may be able to provide. Marian will also look into the possibility of the library joining Facebook.
- 2) Unanimously approved, by voice vote, the expenditure of \$1,130 for carpet cleaning to be done by Royal Carpet Cleaning. (*Motion by Suzy, second by Roger*)

**Old Business - Closed Session :** Pursuant to 2(c)11 of the Illinois Library Rules & Laws Manual, Anne made a motion, Roger seconded , and the Board approved to go into a closed session at 7:21 p.m. to discuss matters relative to the Personal Property Replacement Tax. Trustees in attendance at the open meeting participated.

On a motion by Linda, seconded by Frank, the Board approved the adjournment of the closed session at 8:32 p.m. and the return to open public meeting immediately thereafter.

**New Business:** The Board noted numerous notes and letters in thanks and appreciation for the Library's terrific Summer Adult/Children Reading Programs, help with Senior Independence Day, Township School Supply Drive, Chamber of Commerce springfest and support for many other community projects and fundraising. The library staff drew compliments for outstanding job!

**Adjournment:** There being no further business, President Nancy declared the meeting adjourned at 8:15 p.m. The Board will meet in Closed Session on October 21, 2013 at 7:00 p.m. and for the next Board Meeting on November 19, 2013 at 7:00 p.m.

Merly T. Friedland  
Secretary