

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
MARCH 15, 2011

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on March 15, 2011 at 7:00 p.m.

Trustees present and constituting a quorum were Nancy Larson, Judy Dietz, Frank Bandre, Anne Schorr and Merly Friedland. Absent were Roger Grodeon, Wayne Wilhelm, Suzy Friederich and Linda Tribout. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Marian introduced and the Board welcomed Jacob Beville. Jacob works part time at the library through the Coop Program at the Mascoutah Community High School.

No public comments were heard or submitted, and there were no additions to the agenda. The minutes of the last Board meeting held on January 18, 2011 were approved as corrected. The Board confirmed its' approval of the following action, given either by electronic mail or by telephone, since the last meeting: *January 31, 2011 – approved the closing of the library due to adverse weather conditions, as the Director may deem appropriate and necessary to ensure the safety of our staff and patrons.*

Financial Report: Frank presented the Balance Sheet as of February 28, 2011 and the Statements of Income & Expenses for the month of February, 2011 and the ten-month period from May 1, 2010 to February 28, 2011. Current year expenses are remarkably below budget, a good sign that the fiscal year could end with a surplus and enable the library to enhance its programs and services. It was noted that payments to Lisa Bumpus for cleaning services are being paid out of tax receipts, instead of general revenues.

Frank gave a report to the board on tax increases between the City and the Library over the past 17 years. During this period, the City's tax rate increased by 240%, as compared to a 5% average for the Library.

The above financial statements, as well as the statements for January 2011, previously submitted to the Board by mail or e-mail, were approved and ordered filed for audit.

Director's Report: Please refer to the Director's written report for February, 2011, with details on circulation statistics, interlibrary loans, other resources, and non-resident registrations. The report included comments and updates on: 1) Over Drive 2) Library Friends Book Sale in April 3) Library System Merger 4) Shawnee Library System Board actions 5) Weather-related closings 6) Equipment Purchases 7) New Book Club 8) Director's/Staff meetings and events, and 9) Meeting and Study Room Use.

Marian updated the Board on the bike rack removal. Josh Peterson did the initial work on this project. Under the direction and cooperation of City Manager Cody Hawkins, the work was subsequently taken over and completed by city workers.

Director's Report-Continued:

Marian explained the need and purposes of various equipment, as so indicated in the Director's written report. As the current year's budget appears to have room for other expenditures, the Director felt these needs can now be met and made a proposal to the Board to purchase the following items:

- 1) Wireless Hub - *Upon a motion made by Anne, seconded by Frank, the Board unanimously approved the purchase of a Wireless Hub for \$300.*
- 2) Laminator – proposal on hold, pending receipt of quotation from USI or other providers.
- 3) A computer for patrons and a computer (lap top) for the staff- *Upon a motion made by Judy, seconded by Frank, the Board approved by unanimous voice vote, the purchase of two computers from Lazerware for \$3,151.*

(Note: Computer for patrons, \$1,498; lap top for staff, \$1,653)

Unfinished Business: None

New Business: "Thank You" notes, letters or cards were received from the following:

- 1) Family of Rick Kelley, for the memorial donation.
- 2) Renee Hobbs, for the donation to MDA, in memory of her brother, Rick Kelley.
- 3) MDA, for the donation in memory of Rick Kelley.
- 4) Mascoutah Elementary 3RD Grade Teachers, for Marian's participation in reading and judging the 3RD Grade "Young Authors" books.
- 5) Mascoutah Senior Services Program, for acting out "Story Time".
- 6) Mascoutah Police Benevolent Association, for donating a Basket for the Silent Auction and participation in the Trivia Night.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 8:06 p.m. The next Board Meeting will be held on May 17, 2011.



Merly T. Friedland
Secretary