

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on November 20th, 2012.

Trustees in attendance were Nancy Larson, Roger Grodeon, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, and Jordan Kneschke. Also present was Library Director Marian Albers.

President Nancy Larson presided and Linda Tribout recorded the minutes.

No public comments were heard or submitted.

FINANCIAL REPORT:

The library director gave the financial report in the absence of Frank Bandre. 96.2% of income is in, expenses are below amount budget at this time. Expenses are currently at 47% at the 50% time line.

The finance committee met and set the tax levy at .2776 for FY 13-14 based on a projected EAV of 116,026,660. The levy rate .2776 was presented to the city and was approved.

Upon a motion by Suzy, seconded by Roger, the Board unanimously approved the financial statements and ordered that the same be filed for audit.

DIRECTOR REPORT:

Marian reported on the matching Roof Grant. The payment to Martin Roofing was for the amount of \$46,017, leaving \$49,983 for additional building projects. The over run monies of the grant need to be spent by early spring. Marian and the staff prioritized building projects: automatic doors, carpet in the meeting room, interior painting of the library, remodeling the staff restroom, reading area for adults paneling, kitchen flooring, automatic blinds, and replacing bulletin board walls. Following discussion of the projects a motion was made by Roger and seconded by Jordan to approve the bid for the automatic doors from Stanley for \$6,982.81. The board authorized Marian to research the cost for extended warranty on the automatic doors. That cost will then be added to

the original bid, approval to be made by email vote. The motion passed unanimously.

The Building and Ground committee will make recommendations on the additional project listed above with approval by email votes by the board of trustees.

Marian reported on the PPRT (Personal Property Replacement Tax or the corporate library Tax started in 1977). Marian's research to this point indicates that the Mascoutah Public Library is entitled to receive a portion of this tax. Marian's contacts with the city clerk and the city attorney through phone calls and emails concerning the library's entitlement have been unsuccessful. A motion was made by Anne and seconded by Wayne authorizing Marian to seek legal advice concerning the M.P.L. entitlement to the PPRT. The motion passed unanimously,

NEW BUSINESS:

The new business was the staff Christmas gifts. A motion was made by Wayne and seconded by Roger to purchase Mascoutah Library shirts, not to exceed \$600) for the staff as Christmas gifts.

PURSUANT to 5ILCS 120/2.c1 of the Illinois Library Rules laws manual: Personnel matters. At 8:00 a motion was made by Anne and seconded by Linda to move to a closed session for personnel matters. The motion passed: At 9:00 a motion was made by Linda and seconded by Jordan to return to open public meeting The motion passed.

There being no further business President Nancy declared the meeting adjourned at 9:05.

The next board meeting will be January 15, 2013.

Linda Tribout
Substitute secretary
