

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
AUGUST 18, 2015

The Trustees of the Mascoutah Public Library held its regular meeting at the library on August 18, 2015 at 7:00 p.m.

All of the Trustees were present, namely: Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, Jordan Kneschke, and Merly Friedland. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

There were no additions to the Agenda.

President Nancy Larson led the Board in dedicating moments of silence and expressing gratitude, in respect of the memory of Mrs. Carol Klopmeier, who was a great civic leader and citizen of the City of Mascoutah and served as library Trustee for 25 years.

The minutes of the last board meeting on May 19, 2015 were approved as written.

Financial Report: Frank presented the Balance Sheet as of July 31, 2015 and the statements of income and expenses for the months of May, June, & July, 2015 and the year-to-date period from May 1, 2015 to July 31, 2015. There are no extraordinary items to report at this time. Frank stated we are very pleased to have received this early a significant portion of the property tax monies, which represent 52% of the budgeted amount.

Marian is in the process of developing a spending plan for the current fiscal year. Given the Illinois financial crisis and potential cuts in state grants to libraries, it was felt that the library might consider taking on smaller projects under these fiscal uncertainties.

Upon a motion by Roger, seconded by Anne, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Committee Reports: None

Director's Report: Please refer to the comparative Library Circulation Report for May, June, & July, 2015 versus the same months in 2014 and the Director's written report for the August, 2015 Board Meeting, relating to library operations and activities covering May, June, & July and since the last Board meeting.

The Director brought up other matters for discussion, information and appropriate action.

1. Per Capita Requirements – The Board reviewed and discussed in detail the FY2016-FY2017 Requirements, covering Annual Reports --- Standards Chapter Review in meeting Chapter 5, “Technology,” and Chapter 6, “Access,” of Serving our Public 3.0: Standards For Illinois Public Libraries, 2014 --- Educational Programs and Training Opportunities for Patrons --- Technology --- Trustees.

Director's Report - continued:

2. Correspondence received and noted, in thanks and appreciation for various reasons:

The Family of Carol Klopmeier & Suzy Friederich, for expression of sympathy, floral tribute & reading child garden statue.

Mayor Jerry Daugherty, for support & participation in summer meeting of the Illinois Municipal League Board of Directors.

Debra Moll, for support of the 19th Annual Mascoutah Township School Supply Drive.

Mark A. Kern, for the silent auction contribution to the St. Clair County Armed Forces Ball Committee.

The Latham Family, for the wonderful and enjoyable library summer programs.

Minister Woolever & Family, for the blessing of wonderful and well-run library, very positive experience with library programs and staff over the past 8 years.

Jan & George Syrigos, for the privilege to sing and learn with families and children during the summer reading season.

3. Records Retention – Marian has been working with the Secretary of State Local Records Commission to learn the process of properly disposing of old records and paperwork. Review of the library's records is ongoing; retention and disposition of records will be done according to law.

Old Business: Remodeling of Genealogy Room – Strube Construction, Inc. has submitted a bid for this project, costing \$20,111.00. Action was taken following review and discussion thereof.

Upon a motion by Frank, seconded by Wayne, the Board approved by unanimous voice vote, the remodeling of the Genealogy Room by Strube Construction, Inc. for \$20,111.00.

New Business: Set of Books – Marian informed the Board that the library has taken possession of a set of 30 books from 1900 titled "The War of the Rebellion," as the official records of the Union and Confederate Armies.

The Board, after considering the historical value of these books, unanimously agreed to donate these books to the Historical Society.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 7:50 p.m. The next Board Meeting will be on September 15, 2015 at 7:00 p.m.

Merly T. Friedland
Secretary