

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
AUGUST 21, 2012

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on August 21, 2012 at 7:00 p.m.

The following named Trustees were present: Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Linda Tribout, Anne Schorr, Jordan Kneschke and Merly Friedland; absent was Suzy Friederich. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes.

No public comments were heard or submitted. The minutes of the last Board meeting held on May 22, 2012 were approved as written.

Financial Report: Frank presented the Balance Sheet as of July 31, 2012 and the monthly statement of income and expenses for May, June, and July, 2012. Frank reported on the fiscal operations during the first 3 months of the current fiscal year, which normally reflected low spending activity. He stated that the negative cash flow is temporary in nature and usually occurs immediately following the end of the preceding fiscal year, due to non-receipt of tax monies. Thus far, \$26,970.42 of tax monies had come in as of the end of July. In accordance with prior Board discussions, Marian is in the process of identifying projects, improvements and acquisitions on which to apply the cost savings and retained surplus from the prior fiscal year.

Upon a motion by Roger, seconded by Wayne, the Board unanimously approved the above stated financial statements and ordered that the same be filed for audit.

Director's Report: Please refer to the Director's written report for August 2012, with details on circulation statistics, interlibrary loans, other resources, and non-resident registrations for May, June and July, 2012. The report included comments and updates on: 1) Polaris Circulation System 2) Reading is Sooo Delicious summer reading 3) Roof Grant 4) School Events 5) Miscellaneous library activities 6) Director's meetings/events, and 7) Meeting and Study Room Use.

Marian then led a review and discussion of Per Capita Grant Requirements for FY2012-2014. At this meeting, the following subjects were covered in detail: **1)** Standards Chapter Review – involved the review and assessment of progress in complying with Chapter 9, "Programming," of Serving Our Public 2.0: Standards for Illinois Public Libraries, 2009. **2)** Collaboration and Cooperation – involved with assessing the extent of participation and collaboration between the library staff and the diverse population within the service area, in serving the library community. **3)** Library's Promotion and Programming – involved planning on how to reach out to segments of population that do not use or underuse library services. It is noted that the library has been implementing various programs in this area and experienced positive results and responses.

The Board will continue the review of Per Capita Grant Requirements at the next Board meeting.

Unfinished Business: Roof Grant – Marian did a quarterly report of the Roof Grant. We anticipate spending approximately \$98,000 on the roof project. In addition, consideration should be given to the installation of automatic doors.

New Business: 1) Congratulations to Marian, on her selection as Lion of the Year ! 2) Wayne said the library's Homecoming Float was great! 3) Be it noted: Wayne is doing an excellent job on outside maintenance!

New Business – continued:

4) Communications & other items of interest:

- a. Mascoutah Township – a letter from Debra Moll, Supervisor, asking for help in promoting their annual school supply drive.
- b. Todd Rehlau - sent a 6-issue gift subscription to Air & Space Magazine. Acknowledgement and thank you note sent by Marian.
- c. Mascoutah Heritage Museum – a note from Kathi Bell, to thank the library for its active support of the Historical Society over the years.
- d. St. Clair County Historical Society – a note from William Shannon, IV, Curator, thanking for the library's interest in promoting the goals and community involvement of the Society and the Mascoutah Historical Society as well.
- e. Kona Ice – to thank the library for allowing them to celebrate with us last week.
- f. Elsenpeter Productions – to thank the library for giving them the business of providing entertainment.
- g. Moll Funeral Home – sent a beautiful flower arrangement, in memory of Eugene “Pete” Petrovich.
- h. Library Patron – communication regarding the checkout of books/library materials.

Adjournment: There being no further business, President Nancy, declared the meeting adjourned at 8:12 p.m. The next Board Meeting will be held on September 18, 2012.

Merly T. Friedland
Secretary