

MASCOUTAH PUBLIC LIBRARY

MEETING OF THE BOARD OF TRUSTEE

JANUARY 19, 2016

The Trustees of the Mascoutah Public Library held its regular meeting at the library on January 19, 2016 at 7:00 p.m.

Trustees present: Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, Jordan Kneschke, and Library Director Marian Albers. Trustee Merly Friedland was absent.

President Nancy Larson presided and Linda Tribout recorded the minutes.

There were no additions to the agenda.

No public comments were heard or submitted.

The minutes of the board meeting held on November 17, 2015 were approved as written.

Financial Report:

Frank presented the Balance Sheet as of December 31, 2015, the statement of income and expenses of current month, and the year to date income and expenses. Expenses are below or at budget with the exception of building maintenance and repair are up due to remodeling project. Frank also noted the increase money received for PPRT. Frank stated cash position and the financial operations of the library are sound. Upon a motion by Anne, seconded by Jordan the board unanimously approved the above financial statements and ordered that the same be filed for audit.

Finance Committee Report:

On behalf to the Finance Committee, Frank presented and recommended for Board approval a Proposed Budget for 2016/2017 in the amount of \$393,413.

Frank explained there are additional funds for salary expenses, the health insurance cost is down \$3,600 and the per capita grant income is down 56%, and the PPRT income is up budgeted for \$10,000. After discussion this action, upon motion by Roger, seconded by Jordan the Board unanimously accepted the foregoing stated recommendation of the Finance Committee and approved the Proposed Budget for FY2016/2017 in the amount of \$393,413.

### Director's Report

The Director brought up other matters to the Board for information, discussion, and appropriate actions:

1. Marian will research information to develop a logo for the library
2. The Legislative breakfast is February 19<sup>th</sup>. Marian asked the trustees to attend the event.
3. Marian presented to the Board information for dropping Overdrive e-books and stay with 3M. Libraries considering dropping Overdrive are Shawnee, Lewis-Clark, and Lincoln Trails. 3M will transfer 95% of the titles. 3M is easier for patron access and use, and dropping Overdrive would be a savings of over \$2,000. After discussion, this action was taken: Upon a motion by Roger, seconded by Jordan the Board unanimously approved the recommendation to drop Overdrive-eBook and transfer to 3M.
4. Clearview  
Chuck Patton from Clear wave Internet connection presented to the Board information about Clearwave. Clearwave would give the library their own hub, faster and more internet connection. Clearwave would also allow the library to set our own content filtering. Clearwave is use by many schools K-12, first responders, community colleges, and hospitals. It will soon be used by Ace Hardware in Mascoutah and Citizens Savings. All fiber optic lines will be underground. Cost of the service is \$299 a month with no installation charge and has a 3 year contract. After Mr. Patton's presentation the Board discussed the proposal. Upon motion by Frank and seconded by Roger to accept the contract with Clearwave as presented, a

three year contract for \$299 a month with no installation charge. The motion was approved unanimously by the Board by roll call vote.

Marian asked for Board approval to send Deanna and Ivy to the Youth Services Conference in Bloomington for the cost of \$900. There was a motion by Suzy and seconded by Jordan to approve sending Deanna and Ivy to the conference for \$900. The Board unanimously approved the motion.

#### Old Business

Marian reported the remodeling of the genealogy room is completed and the room is being utilized.

Marian reported on a grievance letter from a patron. The patron's complaint was about charges for a damaged book. Marian shared the book with the board and the commentary between the staff and the patron. The Board voiced their support of the action taken by the library staff.

There being no further business Frank moved to adjourn the meeting seconded by Anne. President Nancy Larson declared the meeting adjourned at 8:10.